

STw 08.01.2018

Dear Parents/Carers

Years 8, 11 & 13 Parents' Evening

We hope that you will be able to join us at the Parents' Evening on Tuesday 16th January. The meeting will start at 3.30pm and end at 6.00pm. We will be holding the meeting in the Academy Hall; your child is also welcome to attend.

If you wish to attend Parents' Evening, please complete the form below and return to your child's form tutor. Each pupil has been given an appointment schedule. Please ensure your child arranges the necessary appointments with their subject teachers in preparation for your visit. Each interview is planned to last five minutes. If you know that, you want to spend longer than that with any teacher, please make a separate appointment on another occasion, or request a double session on the form.

We are looking forward to seeing you on the evening and thank you for your continued support.

Yours faithfully

Mrs S Tweed
Learning Manager Years 7-8
Transition Lead Years 5-6

Mrs K Bromilow
Learning Manager Years 11-13
Careers Co-ordinator

Reply Slip to be given to the Form Tutor by Friday 12th January 2018

Pupil name: _____ Form: _____

I will be able to attend Parents' Evening on Tuesday 16th January 2018

I am unable to attend

Signed: _____ Parent/Carer Date _____